



Concept Review Application

Kingston Springs, TN Planning Department

Phone: 615-952-2110

Fax: 615-952-2397

Applicant Name: _____ Date: _____

Applicant Phone: _____ Applicant Email: _____

Project Address: _____

If Applicant differs from Property Owner please complete below information

Property Owner Name: _____

Property Owner Phone: _____ Property Owner Email: _____

Association of Applicant to Property Owner: _____

Applicant Signature: Jaman A. Bass Date: _____

TO BE COMPLETED BY REVIEWER

Property Map Number: _____ Property Parcel Number: _____

Property Zoning: _____ Property Flood Zoning: _____

TYPE OF PROJECT TO BE REVIEWED (check all that apply):

☐ NEW

☐ ADDITION

☐ REMODEL

☐ REPAIR

☐ Residential Construction

☐ Commercial Construction

☐ Accessory Structure

☐ Grading/Excavating

☐ Driveway

☐ Demolition

☐ Deck

☐ Signage

☐ Roofing

☐ Pool (above and below ground)

Description of Project: _____

SITE PLAN

Please use the space below to illustrate your proposed project. Make sure to include all structures, driveways, known utilities (septic, sewer, water, gas), and setbacks. **NOTE:** *If you have a surveyed plat, topographical plat, architectural drawings, or other relevant material, please include along with this document.*

A large dashed rectangular box occupies the central portion of the page, intended for the user to draw their site plan. The box is defined by a thin, black dashed line and is centered horizontally and vertically within the page's main content area.

THIS PAGE FOR STAFF USE ONLY

Notes on Proposed Project from City Planner:

Potential Next Steps:

To Proceed with your Project you will need:

- ☐ The following Approved Permit(s):

☐ Residential Construction
☐ Grading/Excavating
☐ Deck
☐ Pool (above and below ground)

☐ Commercial Construction
☐ Driveway
☐ Signage

☐ Accessory Structure
☐ Demolition
☐ Roofing
- ☐ Surveyed Site Plan showing existing structures, driveways, utilities (septic, sewer, water, gas), setbacks, and proposed project location.
- ☐ Stamped Architect or Engineered Plans
- ☐ 911 Addressing Compliance
- ☐ Sewer Application, including septic tank size
- ☐ Contractor Documentation – TN License, Local Business License, Certificate of Liability Insurance.
- ☐ Sprinkler Plan

City Planner Signature: _____ Date: _____